



GRADING PERMIT APPLICATION

CITY OF FERRIS, TEXAS
101 S. MAIN STREET, FERRIS, TX 75125
Engineering: 469-550-0356
Permits@ferristexas.gov



GRADING PERMIT APPLICATION

Applicant to Complete Sections I through IV Below:

Permit No. _____

I. **Project Information**

Project Name: _____

Project Location: _____

Acres Disturbed: _____

II. **Contacts**

Applicant

Name: _____ Company: _____

Address: _____

Phone: _____ Email: _____

Owner

Name: _____ Company: _____

Address: _____

Phone: _____ Email: _____

Contractor:

Name: _____ Company: _____

Address: _____

Phone: _____ Email: _____

Emergency Phone #: _____

III. **Associated Plans and Permits**

SWMP ☐ Yes ☐ No

TPDES # _____

Plat # _____

Urban Forestry Permit # _____

IV. **Signature of Applicant or Authorized Agent**

Signature: _____

Name: _____

Company: _____ Phone: _____

V. **Conditions of Approval**

Approval is contingent upon compliance with City grading and development requirements including drainage, floodplain management, urban forestry and construction runoff control. A site grading plan sealed by an engineer is required for all land disturbances of 1.0 acre or more.

City Action:

Reviewer _____ Date _____

Accepted / Not Accepted _____ Comments _____



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Note: Plans should be submitted as two (2) compiled sets: Civil Plans and SWPPP

Civil Plans - Grading Permit Checklist

Notes	Included or N/A; Page(s)/Permit # (Please type a response in each box below)
Civil plans must be signed and sealed	
<u>Civil set should include: Grading and Drainage, Erosion Control, and Utility plan sheets. Tree Protection plan must be included if preserving existing trees.</u>	
ITEMS	
<u>Grading, drainage, and utility sheets shall show:</u>	
1. Existing water, sewer, and storm mains	
2. Existing water, sewer, and storm easements	
3. Contours at 2' and 10' (Existing contours to be shaded back)	
4. Notes regarding temporary removal of tree protection, if applicable	
5. Other notes as applicable	
6. Proposed water, sewer, and storm mains	
IMPORTANT: Must include city project number	
7. Proposed water, sewer, and storm easements	
8. Private water, sewer, and storm drain	
9. If applicable, detention Ponds	
10. If applicable, retaining walls within 10' of water/sewer/storm main centerlines. Show spot elevations at top of wall and bottom of wall. IMPORTANT: Include retaining wall permit number	
11. Spot Elevations where grading, detention ponds, private storm drain, and retaining walls encroach into existing or proposed water/sewer/storm mains & easements	
12. Ensure commercial driveway grades are consistent with Figure 2. High Volume Approach (attached for reference)	
13. <u>Along with the Grading Permit Application, please provide a copy of the most recent, approved preliminary plat.</u>	



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<u>Tree Protection Plan (TPP) shall show:</u> 1. Locations of protective fencing for all preserved trees located within 50 feet of development activity. Fencing must be installed at or beyond outer limits of the critical root zone of the tree, defined as radius from the trunk at one (1) foot per inch diameter measured at breast height (dbh). 2. Tree protection detail showing fencing meets minimum standards of a four (4) foot orange plastic mesh net with t-posts. 3. Locations of significant trees. Plan must indicate protection of preserved significant trees with a minimum four (4) foot chain link fence with support cables and t-posts. 4. Notes pertaining to temporary removal of protective fencing, <u>if approved</u> by urban forester (see No. 6 under "Important Information" at end of checklist).	
<u>TCEQ APPROVAL:</u> <i>Grading Permit shall not be approved or issued until TCEQ approval is obtained for the project.</i>	
Floodplain Development Permit (FDP):	

I certify the Civil Plan Checklist and referenced documents were prepared under my responsible supervision and that the information presented on the checklist and attachments is correct to the best of my knowledge. I also understand that an acceptance of this plan by the city does not waive any City standards or requirements unless a specific waiver request has been submitted and approved.

Fee for this application shall be per City's Fee Schedule adopted in October 2020.
https://www.ferristexas.gov/sites/g/files/vyhlf5561/f/uploads/2020_fee_schedule.pdf

Signed: _____

Printed Name: _____

Date: _____



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Storm Water Pollution Prevention Plan (SWPPP) Checklist

Notes	Included or N/A; Page(s)/Permit #s (Please type a response in each box)
Items	
Stormwater Pollution Prevention Plan (SWPPP) including:	
1. Description of the nature of activity	
2. Schedule of the sequence of activities	
3. Total number of acres of disturbance	
4. Name of receiving waters	
5. Detailed erosion control plan/BMP map	
6. Description of BMPs to be utilized	
7. Inspection schedule	
8. Inspector qualifications	
9. SWPPP Signed Certification Page (Indicate page number(s) in box to right)	
10. Copy of current TPDES TXR150000 Permit (Indicate page number(s) in box to right)	
11. Delegation of Authority Page, if applicable	
12. Delegation of Responsibilities for Operators, if applicable	
13. Copy of the signed Small or Large* Construction Site Notice (CSN) for each operator	
14. Copy of the signed Secondary Operator's Construction Site Notice (CSN), if applicable	
15. Copy of Notice of Intent (NOI) signed and executed, if applicable (copy of electronic submittal to TCEQ is acceptable) (Indicate page number(s) in box to right)	
16. Sedimentation Basin or justification statement if not included **	

***COMMON PLAN OF DEVELOPMENT:** Projects that are being developed alongside other projects that disturb greater than 5 acres in total must be permitted as a large site. Projects are also considered a part of a larger Common Plan of Development if they are completed in separate stages or phases. Development can include one or multiple operators.



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****NOTE:** A sedimentation basin or equivalent control measure is required as a BMP measure for areas draining 10 acres or more, per the TPDES permit – if this is not included, a statement must be included detailing why it was not included and what additional BMPs are being implemented.

For additional information and resources please visit:

<https://www.tceq.texas.gov/permitting/stormwater/construction>

I certify the above checklists and referenced documents were prepared under my responsible supervision and that the information presented on the checklists and attachments is correct to the best of my knowledge. I also understand that an acceptance of this plan by the City does not waive any City standards or requirements unless a specific waiver request has been submitted and approved.

Signed: _____ Date: _____

Printed Name: _____