



PLANNING DEPARTMENT
CITY OF FERRIS, TEXAS
100 Town Plaza, Ferris, Texas 75125
Main: 972.544.2110
www.ferristexas.gov



DEVELOPMENT APPLICATION

ANTICIPATED MEETING DATES: P&Z: _____ **City Council:** _____

DATE OF PRE-APPLICATION/DEVELOPMENT CONFERENCE (required): _____

Subdivision/Platting:

____ Concept Plan (opt.) ____ Residential Replat
____ Preliminary Plat ____ Nonresidential Replat
____ Final Plat ____ Short Form Plat (admin.)
____ Development Plat ____ Amending Plat (admin.)
____ Plat Vacation
____ Revised Plat (check type above)

Site Plan:

____ Devel. Plan (PD/SUP only)
____ Site Plan
____ Revised Site Plan

Other:

____ Landscape Plan
____ Irrigation Plan
____ Elevation/Façade Plan
____ Screening Wall/Fence Plan
____ Civil/Engineering Plans
____ Other: _____

Name of Subdivision or Project: _____

Physical Location of Property: _____

[General Location -- approximate distance to nearest existing street corner]

Brief Legal Description of Property (must also attach accurate Surveyor's metes and bounds description with closure calcs.):

[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

Acreage: _____ **Existing # of Lots/Tracts:** _____ **Existing Zoning:** _____

[If zoned PD/SUP, attach a copy of the City-adopted PD/SUP ordinance to this application]

Applicant / Owner's Name: _____ **Applicant or Owner? (circle one)**

Contact Person: _____ **Title:** _____

Company Name: _____

Street/Mailing Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: (____) _____ **Fax:** (____) _____ **Email Address:** _____

Engineer / Representative's Name: _____

Contact Person: _____ **Title:** _____

Company Name: _____

Street/Mailing Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: (____) _____ **Fax:** (____) _____ **Email Address:** _____

SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z MEETING DATE. Residential replats must be submitted **at least 30 days to** prior to meeting allow time for public hearing notifications. Please contact City staff for all submittal deadlines.

All applications must be COMPLETE before they will be scheduled for a P&Z or City Council agenda. It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements (in the Zoning/Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City staff). Please contact City staff in advance for submittal requirements.

Notice of Public Records. The submission of plans/drawings/etc. with this application makes such items public record, and the applicant understands that these items may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings/etc.) will be considered consent by the applicant that the general public may view and/or reproduce (i.e., copy) such documents.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: _____ **Title:** _____ **Date:** _____

SUBSCRIBED AND SWORN TO before me, this the _____ day of _____, _____.

[Month]

[Year]

Notary Public in and for the State of Texas: _____

[seal]

My Commission Expires On: _____

Office Use Only: Date Rec'd: _____ Fees Paid:\$ _____ Check #: _____ Receipt #: _____
Development Case # _____ Accepted By: _____ Official Submittal Date: _____