



PLANNING DEPARTMENT
CITY OF FERRIS, TEXAS
100 Town Plaza, Ferris, Texas 75125
Main: 972.544.2110
Submit to: development@ferristexas.gov
www.ferristexas.gov



PRE – APPLICATION CONFERENCE REQUEST

CONFERENCE REQUEST | DATE: _____

Subdivision/Platting?:

☐ Concept Plan (opt.) ☐ Residential Replat
☐ Preliminary Plat ☐ Nonresidential Replat
☐ Final Plat ☐ Short Form Plat (admin.)
☐ Development Plat ☐ Amending Plat (admin.)
☐ Plat Vacation
☐ Revised Plat (check type above)

Site Plan?:

☐ Devel. Plan (PD/SUP only)
☐ Site Plan
☐ Revised Site Plan

Other?:

☐ Landscape Plan
☐ Irrigation Plan
☐ Elevation/Façade Plan
☐ Screening Wall/Fence Plan
☐ Civil/Engineering Plans
☐ Other: _____

Name of Proposed Project: _____

Physical Location of Property: _____

[General Location -- approximate distance to nearest existing street corner]

Brief Legal Description of Property (must also attach accurate Surveyor's metes and bounds description with closure calcs.):

[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

Acreage: _____ Existing # of Lots/Tracts: _____ Existing Zoning: _____
[If zoned PD/SUP, attach a copy of the City-adopted PD/SUP ordinance to this application]

Requestor's Name: _____

Owner or Representative? (circle one)

Contact Person: _____ Title: _____

Company Name: _____

Street/Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: (____) _____ Fax: (____) _____ Email Address: _____

Engineer / Representative's Name: _____

Contact Person: _____ Title: _____

Company Name: _____

Street/Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: (____) _____ Fax: (____) _____ Email Address: _____

Notice of Public Records. The submission of plans/drawings/etc. with this application makes such items public record, and the applicant understands that these items may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings/etc.) will be considered consent by the applicant that the general public may view and/or reproduce (i.e., copy) such documents.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this meeting request, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute a building, construction nor development permit application of any kind and in no way guarantees approval of any subsequent applications to the City.

Signed: _____ Title: _____ Date: _____

SUBSCRIBED AND SWORN TO before me, this the _____ day of _____, _____
[Month] [Year]

Notary Public in and for the State of Texas: _____

[seal]

My Commission Expires On: _____

Office Use Only: Date Rec'd: _____ Development Case # _____ Accepted By: _____